

WESTAMPTON TOWNSHIP BOARD OF EDUCATION

**REGULAR MEETING
& PUBLIC HEARING**

**MAY 4, 2020
7:00 P.M.**

AGENDA

1. Call to Order by the Board of Education President: Christopher Hamilton

This meeting has been properly advertised in compliance with the requirements of the Sunshine Law.

2. Moment of Silence/Pledge of Allegiance: Christopher Hamilton

3. Roll Call: Karen Greer, Board Secretary

4. Welcome Visitors: Christopher Hamilton

5. Approval of Minutes: * Regular Meeting: April 6, 2020

6. Presentations: **2020-2021 Budget Presentation**

7. Executive Session:

RESOLUTION:

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT this Board of Education, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time. No action will be taken.

8. Public Comment on Agenda Items Only:

It is anticipated that before addressing the Board, individuals have given the appropriate school district staff an opportunity to address all issues and questions. (Questions and/or comments should be directed to the Board President and/or Superintendent. The total time allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each speaker is given the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

8.1 Action Items:

8.1.A.1. Approval to Adopt the 2020-2021 School District Budget:

RESOLUTION #35-19:

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT the proposed 2020-2021 School District Budget be adopted as follows:

	Budget	Levy
Total General Fund	\$ 15,622,532	\$ 10,422,836
Special Revenue	\$ 310,692	\$ 0
Debt Service Fund	\$ 521,400	\$ 521,400
Total	\$ 16,454,624	\$ 10,944,236

8.1. A. 2. Approval of Request for District Taxes: *

MOTION:

The School Business Administrator and Board Secretary call for a motion to approve requesting District Taxes from Westampton Township for the 2020-2021 school year in the amount of \$10,422,836 for general fund and 521,400 for debt service consistent with the attached.

9. District Department Quarterly Reports:

Westampton Middle School Report:	Yashanta Holloway-Taluy, Principal
H.I.B. Report:	Anthony Browning, H.I.B. Coordinator
WIS School Report:	Rachel Feldman, Principal
Holly Hills School Report:	Jennifer Murray, Principal/Curriculum Supervisor
Special Services Report:	Jean Zitter, Supervisor of Special Services
Superintendent’s Report:	Anthony Petruzzelli, Superintendent
Facilities Report:	Karen Greer, Board Secretary

10. Correspondence: None at this time

11. Board of Education Committee Reports:

11. A. Budget/Personnel Committee:

Members: Justin Wright, Jennifer Dinardo, and Ryan Fagan

11. A. 1. Payment of Bills: *

MOTION:

The Budget and Finance Committee calls for a motion to approve payment of the bills as presented.

11. A. 2. Payment of Cafeteria Account Bills: *

MOTION:

The Budget and Finance Committee calls for a motion to approve payment of the cafeteria bills as presented.

11. A. 3. Approval of Substitute Teachers/Support Staff/Custodians: None at this time.

11. A. 4. Approval of Tenured Certified Staff for the 2020-2021 School Year: *

MOTION:

The Superintendent calls for a motion to approve issuance of letters of intent to the attached list of Tenured Certified Staff Members for the 2020-2021 school year:

11. A. 5. Approval of Non-Tenured Certified Staff for the 2020-2021 School Year: *

MOTION:

The Superintendent calls for a motion to approve issuance of letters of intent to the attached list of Non-Tenured Certified Staff Members for 2020-2021 school year.

11. A. 6. Approval of Non-Tenured Support Staff for the 2020-2021 School Year: *

MOTION:

The Superintendent calls for a motion to approve issuance of letters of intent to the attached list of Non-Tenured Support Staff Members for the 2020-2021 school year:

11. A. 7. Approval of Administrative Staff for the 2020-2021 School Year: *

MOTION:

The Superintendent calls for a motion to approve issuance of letters of intent the for the attached list of Administrative Staff for the 2020-2021 school year:

11. A. 8. Approval of Non-Aligned Staff Appointments for the 2020-2021 School Year: *

MOTION:

The Superintendent calls for a motion to approve issuance of letters of intent for the attached list of Non-Aligned Staff Members for the 2020-2021 school year.

11. A. 9. Approval of Summer Work Hours:

MOTION:

The Superintendent calls for a motion to approve summer work hours beginning Monday, June 22, 2020 through Friday, August 28, 2020 for twelve month employees: Monday through Thursday, 8:00 a.m. to 3:30 p.m. with a 30-minute lunch for office personnel, and Monday through Thursday, 7:00 a.m. to 5:00 p.m. for custodial staff.

11. A. 10. Approval of Mark Stratton’s Contract to the County for Approval: *

MOTION:

The Superintendent calls for a motion to approve submission of the proposed 2020- 2021 employment contract for Mark Stratton, Business Administrator, to the County Office for approval.

11. A. 11. Approval of Resolution #34-19:

MOTION:

The Superintendent calls for a motion to approve Resolution #34-19.

Resolution #34-19:

RESOLUTION ABOLISHING CERTAIN POSITION(S) FOR REASONS OF ECONOMY AND PROGRAM NEEDS AND TERMINATING THE EMPLOYMENT OF THE INDIVIDUALS CURRENTLY HOLDING THE POSITION(S)

WHEREAS, the Superintendent of Schools has consulted with and recommended to the Westampton Board of Education that, for reasons of economy and based upon program needs, it is necessary to abolish the certain positions in the Westampton School District; and

WHEREAS, the Westampton Board of Education has determined that, for reasons of economy and based upon program needs, it is necessary to abolish certain positions; and

WHEREAS, the Board of Education is legally permitted to do so in accordance with the provisions of N.J.S.A 18A:28-9, et seq.; and

WHEREAS, as a result of the elimination of those positions, the Board of Education is required to terminate the employment of the individuals currently holding those positions.

NOW, THEREFORE, BE IT RESOLVED by the Westampton Board of Education as follows:

1. The following position(s) in the Westampton School District be and are hereby abolished:
Part-time Pre-School Special Education Teacher
2. The abolishment of these positions shall be effective as of June 30, 2020.
3. The employment of the individuals currently holding the abolished positions be and hereby is terminate, effective June 30, 2020.
4. The Superintendent and Board Secretary are authorized and directed to take all necessary and appropriate actions with respect to the abolishment of the positions and to notify the affected individuals of the termination of their employment in said positions.

11. A. 12. Approval of Coverage for WIS Teacher’s Maternity Leave:

MOTION:

The Superintendent calls for a motion to approve, Matthew Barone and Melissa Albanese to split coverage for maternity leave for staff member ID# 37951480, whose name is on file in the board office, beginning May 18, 2020 through the end of the school year. Mr. Barone and Ms. Albanese will be compensated as per the WEA Contract.

11. B. Curriculum/Community Committee:

Members: Christopher Hamilton, Rayna Denneler, and Vanessa Nichols

11. C. Legislative/Policy Committee:

Members: Malcolm Whitley, Alan Hynes, and Suzanne Applegate

12. Information Items:

12. A. Fire/Security/Bus Drills: None at this time.

12. B. Suspensions: * April 2020

12. C. Reports:

12. C. 1. Monthly Attendance Report: * April 2020

12. C. 2. Enrollment Report: * April 2020

12. D. Miscellaneous Action Items:

12. D. 1. Approval of Facilities Use Calendar WMS and HHS: None at this time.

13. Reports of the School Business Administrator and Board Secretary:

13. A. Information Items: None at this time.

13. B. Cafeteria Report: * March 2020

13. C. Building Inspection Reports: None at this time.

13. D. Action Items:

13. D. 1. Monthly Reports of Board Secretary and Cash Reconciliation:*

RESOLUTION #31-19:

The School Business Administrator and Board Secretary call for a motion to approve the Secretary’s and Cash Reconciliation Reports which are in agreement as of March, 2020.

THEREFORE BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT pursuant to N.J.A.C. 6:20-2.12(e) that to the best of knowledge of the members of the Board of Education that no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.12(b) and that it appears that sufficient funds are available, subject to funding by the State and Federal Governments, to meet the District’s financial obligations for the remainder of the fiscal year as of March, 2020.

13. D. 2. Mileage Reimbursement: None at this time.

13. D. 3. Approval of Transfer Resolution Number #32-19 *

MOTION:

The School Business Administrator and Board Secretary call for a motion to approve transfers for the month of March as attached.

13. D. 4. Approval of Food Service Contract:

The School Business Administrator and Board Secretary call for a motion to renew the Nutri-Serve Food Management, Inc. contract at the flat fee of \$30,049.69 for the 2020-2021 school year. The 2020-2021 school year will be year 2 of 5 years.

Base Year (2019-2020)	
Base Year Management Fee	\$29,460.48
Previous Year	\$ -
Increase	\$ 589.21
2020-2021 Fee	\$30,049.69

13. D. 5. Resolution #33-19: Approve a Withdraw from Capital Reserve

The School Business Administrator and Board Secretary call for a motion to approve Resolution #33-19 to transfer monies out of Capital Reserve in the amount of \$27,758 for the purpose of cancelling a receivable from Project #5720-050-14-1001 (GIKR).

14. Unfinished Business: None at this time.

15. New Business:

16. Public Comment on Non-Agenda Items Only:

It is anticipated that before addressing the Board, individuals have given the appropriate School district staff an opportunity to address all issues and questions. (Questions and/or comments should be directed to the Board President and/or the Superintendent. The total allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each speaker is given the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

17. Board President’s Report: Christopher Hamilton

18. Executive Session Resolution:

RESOLUTION:

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT this Board of Education, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

19. Open Session:

MOTION:

The Board of Education President calls for a motion that this Board of Education, Westampton Township Public Schools return to open session.

20. Adjournment:

MOTION:

There being no other business to come before the Board, The Board of Education President calls for a motion to adjourn the meeting.

**TOWNSHIP OF WESTAMPTON
BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Westampton School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Governing Body will reconvene;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Westampton Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

(Check applicable reason)

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____ Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

_____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective employee or employee employed or appointed by the Board, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Westampton Township Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Westampton Township Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Westampton Township Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Karen Greer, Board Secretary, do hereby certify the above to be a true and correct copy of a resolution adopted by the Westampton Township Board of Education at their meeting held on May 4, 2020 via telecommunications (instructions posted on www.westamptonschools.org) due to the restrictions set forth by Governor Murphy due to COVID-19.

Karen Greer, Board Secretary